
Education Job Postings from www.wisconsin.gov

Department of Corrections

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Mailing Address	Human Resources Corrections Central Office Madison, WI 53707-7925	Phone	(608)240-5514
Profile	The Department of Corrections has over 10,000 employees statewide in a variety of occupations.	Email	jayne.swingen@wisconsin.gov

Teacher - Barber/Cosmetology-Boscobel

Date Posted	12/03/10
Description	We have a current vacancy for Teacher-Barber/Cosmetology at the Wisconsin Secure Program Facility in Boscobel (Grant County).

How To Apply

Our teachers work twelve months per year. Applicants do not need to possess current licensure from the Wisconsin Technical College System, rather you must possess the credits and/or work experience (listed below) that would find you eligible to obtain certification once you are hired (you will obtain actual certification after date of hire). If you applied for a Teacher position with us in the past, you will need to re-apply at this time with a new set of application materials.

Apply with the Application for State Employment form which can be found at <http://oser.state.wi.us/application.asp>, a resume, photocopy of your licensure from Wisconsin Department of Regulation and Licensing, and clear, readable photocopies of all college transcripts if applicable.

Please ensure your resume includes the name of your employer, your job title, and the month and year of beginning and ending employment to ensure we can calculate the necessary years of experience. Please do not have the schools send transcripts directly to the Department of Corrections. Please send all application materials in one complete packet.

Send all application materials to DOC; BPHR; Attn: Jayne Swingen; 3099 E Washington Ave; Madison, WI 53707.

NOTE: Applicants do not need to possess current licensure from the Wisconsin Technical College System, rather you must possess the credits and work experience (listed above) that would find you eligible to obtain certification once you are hired (you will obtain actual certification after date of hire). If you applied for this position in the past (or any other Teacher position with the Department of Corrections), you will need to re-apply at this time with a new set of application materials.

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Requirements

Applicants must be legally entitled to work in the United States (i.e., a citizen or national of the U.S., a lawful permanent resident, an alien authorized to work in the U.S. without DOC sponsorship) at the time of application. The Department of Corrections will conduct criminal background checks on applicants prior to selection. Upon hire, all new DOC employees are subject to fingerprinting.

SPECIAL REQUIREMENTS:

Licensed Barber/Cosmetology Instructor, which includes completion of a Barber/Cosmetology Instructor course approved by the State of Wisconsin Department of Regulation and Licensing

Licensure by the Wisconsin Department of Regulation and Licensing

Certification or eligibility for certification from the Wisconsin Technical College System in #502 Barber/Cosmetologist

Applicants do not need to possess current licensure from WTCS, rather you must possess the credits and/or work experience (listed below) that would find you eligible to obtain certification once you are hired (you will obtain actual certification after date of hire).

Certification Requirements for #502 Barber/Cosmetologist: Bachelor's degree or equivalent* with education or training preparing a person for the occupational area being taught. Appropriate training may include vendor, manufacturer, in-service or other structured on-the-job training in the occupation.

*Educational equivalency: Occupational experience combined with education and training preparing a person for the occupation totaling 7 years or 14,000 hours shall be equivalent to a bachelor's degree. Each academic credit or equivalent credit shall be equal to 110 hours of occupational experience.

Working titles which provide the occupational experience necessary to function as an instructor:

Qualifications

Licensed Barber/Cosmetologist

Under the general supervision of the Education Director, provide all necessary instruction to complete the barbering/cosmetology program, prepare students for State Board examinations, maintain equipment and supplies, evaluate students and maintain classroom control, and adhere to all Department of Corrections and Wisconsin Technical College standards, policies, and procedures.